

## GREAT GLEMHAM PARISH COUNCIL

### Minutes of the Meeting held 28 September 2022

Present: Councillors Jenny Beaumont, John Cross, Sasha French, Karen Debenham, John Mercer and Lindsay Wright

Apologies: Councillors Argus Gathorne-Hardy, Mark Lissaman, Ed Benson

In attendance: Debbi Tayler, clerk

#### 1 Apologies

Apologies were received and approved from Cllrs Gathorne-Hardy, Benson and Lissaman.

#### 2 Declarations of Interest

There were no declarations of interest.

#### 3 Minutes of last meeting

The minutes of both the Annual Meeting of the Parish Council and the Annual Parish Meeting were unanimously approved and signed. There were no matters arising not covered elsewhere in the agenda.

#### 4 Reports for Information

Reports had been circulated..

#### 5 Public Forum

There were no questions.

#### 6 Statutory Business

- a) It was agreed that the new Model Councillor Code of Conduct 2020 would be approved and adopted.
- b) It appears that Mondays are no longer suitable for all parish councillors and that Tuesday is a better evening.

**Action Point: Councillor French to raise with the Village Hall Committee**

#### 7 Planning

- a) DC/22/3089/FUL and DC/22/3090/LBC – single story extension to Shepherd’s Cottage, Chapel Lane. There were no objections.
- b) DC/22/3189/TCS – pruning of trees at The Old Post Office, Church Road. This application was agreed under delegated powers.

#### 8 Finance

- a) and b) The following invoices were approved and signed:

Payee	Amount	Reason	Legal power
D Tayler	145.52	Clerk’s salary August 2022	LGA 1972 s.112
HMRC	36.40	PAYE August	LGA 1972 s.112
<b>Payments made by delegated authority</b>			
Nicki Pidd	£27.92	Jubilee expenditure	LGA 1972 s.145
Cheryl Andrews	£96.80	Jubilee expenditure	LGA 1972 s.145
CAS	£84.00	Additional insurance for fireworks	LGA 1972 s.145
Deborah Tayler	£239.41	Clerk’s salary May 2022	LGA 1972 s.112
HMRC	£60.00	PAYE May 2022	LGA 1972 s.112
R Keeley	£250.00	Jubilee expenditure	LGA 1972 s.145
Crisp Websites Ltd (Pestfix)	£77.94	Pigeon post and wire kit	LGA 1972 s.111
J Keeley	£150.00	Jubilee expenditure	LGA 1972 s.145
D Tayler	179.01	Clerk’s salary June 2022	LGA 1972 s.112

HMRC	44.60	PAYE June 2022	LGA 1972 s.112
Lindsay Wright	118.13	Jubilee expenses (lanterns)	LGA 1972 s.145
SALC	193.20	Internal audit	LGA 1972 s.111
Debbi Tayler	172.83	Clerk's salary July 2022	LGA 1972 s.112
HMRC	43.20	PAYE July 2022	LGA 1972 s.112
WEL Medical Ltd	203.94	Replacement defibrillator battery	LGA 1972 s.111

2022/6

c) There were no receipts.

d) Councillor Debenham had checked and signed the bank reconciliation for the months to 20.6.22. The current balance is ££31185.57.

e) The recommendations of the internal audit were approved and noted. The AGAR was revised and signed.

f) There were two applications to the Solar Fund for grants.

The first was from the Ladies Club requesting funding towards speakers at meetings. It was agreed that a payment of £250 be made.

The second was from the PCC requesting help with an oak cupboard to hold the crockery for the churchyard teas. The cost is £2550 plus VAT. The council felt this was very expensive and that a more modest amount would be more acceptable.

**Action Point: Councillors French and Wright to speak to the PCC**

The financial report from the jubilee was discussed. The only invoice outstanding is for Sticky Steph who says she doesn't want to be paid.

**Action Point: Clerk to write to Steph to thank her**

## 9 Community issues

*a) Suffolk Highways, Speeding and Road Related Issues (Cllrs Debenham & Beaumont)*

The repeater sign past the church is now completely blank. Councillors to continue to cut back overhanging vegetation on corners and signs.

**Action point: Clerk to chase Stephen Burroughs**

It was unanimously agreed to spend £3700 on a Speed Indicator Device. Councillor Debenham will check to make sure the battery is rechargeable. This will be paid for from the Solar Fund.

Flooding at Pound Farm corner. The leak was from a private water supply. The ditch has now been dug out which will hopefully solve the problem.

*b) Butchers Field (Cllr Benson)*

RoSPA inspection due this month.

*c) Plastic Champions (Cllr Cross)*

Nothing to report.

*d) Community Partnerships and chat bench in particular*

There was a meeting in the summer and it was agreed to resite the bench a short distance from where it is now. There is a small budget involved, around £150, delegated to Councillor Debenham.

**Action Point: Councillor Debenham to contact Mark Runnacles**

There is a Community Partnership on 6 October which Councillor Cross is hoping to attend.

*e) Footpaths (Cllr Debenham)*

Councillor Debenham has written to Jason about replacing permissive paths signs.

**Action Point: Clerk to resend email re Discovering Suffolk Project**

*f) Vehicle Charging Point at VH*

The vehicle charging point is not currently working probably due to broadband connection and mobile phone signal issues. Councillor French has been dealing with this in conjunction with Fram Broadband. The VH may need to upgrade their broadband package.

**Action Point: Councillor Cross to speak to Fram Broadband**

*g) Climate initiative (Cllr Mercer)*

ESC will lend us a thermal imaging camera. There needs to be 2/3 people trained to use it in the winter while people have got their heating on.

**Action Point: Councillor Mercer to draft article for village information email**

*h) Grit Bins (Cllr Mercer)*

We need to find volunteers who must be insured.

**Action Point: Councillor Cross to give names to SCC**

*i) Low Carbon Solar Farm*

Following correspondence from the Parham PC chair concerning the split of income the clerk attempted to set up a meeting but has had no further contact from Parham PC.

**Action Point: Clerk to contact Parham PC clerk to ascertain if matter is closed.**

*j) Village postbox*

The postbox outside the village hall belongs to the parish council. The key has been lost and the village hall committee has asked if we can replace the postbox. It was unanimously agreed to buy a new postbox.

Meeting closed 20.00.