

Meeting of Great Glemham Parish Council held in the village hall from 7pm on 1st December 2017

1. **Present:** Jennifer Beaumont; Edward Benson; John Cross; Karen Debenham (for part of the meeting); Argus Gathorne-Hardy (Chairman); Duncan McIver; Diane Mins; Nicholas Redman (Honorary Clerk); Mark Runnacles. **In attendance:** three electors. **Apologies:** Elaine Lewis (family commitment); County Councillor Stephen Burroughes; Jason Gathorne-Hardy. **Declarations of interests:** There was none. **Approval of minutes:** The minutes for the special meeting held on 20th October were approved.

2. **Transparency code:** The copy of the minutes for the special meeting on 20th October were to have the word "Draft" removed. **ACTION:** Karen Debenham.

3. **Reports:** The Chairman read out a report relating to Great Glemham Farms (GGF). Footpaths had been checked and mown in the Autumn. Some reinstatement is planned for the permissive path following the creation of a turning space for large vehicles in readiness for the sugar beet harvest. All paths will be checked for damage in the early part of the New Year. Flailing of hedges is due (though some parts will be delayed to give birds a supply of berries. The hedge on either side of the junction of New Road and The Street was to be laid in the traditional manner and there will be supplementary planting of hawthorn, crab apple and wild cherry.

A test of grazing on the sward at the solar farm was successful and will be pursued. The final aims of the planning authority are now been achieved and GGF have achieved: commercial energy generation, ecological enrichment and grazing. It is hoped that the sheep will remain on site till May. If there was interest, GGF would be pleased to hold an open day at the solar site in the summer of 2018.

Much of the sugar beet has been harvested early so there will be fewer vehicle winter vehicle movements. Crops including seed wheat, oil seed rape, seed barley and sugar beet have been drilled. A coroner's inquest into the fatal accident at the grain store on Parham Airfield in the summer of 2016 had taken place last month.

GGFs' present environmental higher level stewardship agreement expires in 2018. The future of such arrangements is not clear due to Brexit. GGF is considering working with the Environment Agency and other bodies on "landscape-scale conservation projects and catchment sensitive farming.

4. Highways

Jennifer Beaumont confirmed that she was routinely keeping track of road damage and reporting this to SCC; she was also keeping an eye on the grit stock. John Cross asked that she also reported what looked like a collapse of Workhouse Lane (close to Potash Cottage). Jennifer Beaumont felt that in the past the "grips" had not been dug properly; she had pointed out to SCC the faults and would inspect any work on "grips". **ACTION: Jennifer Beaumont.** There were still instances of speeding. The Honorary Clerk felt that an incremental approach was best: start with some stickers showing 30 mph roundels; then, if necessary, try a more technical approach. He distributed these and asked members to supply neighbours who had concerns about speeding. He pointed out that strictly one needed SCDC's consent to affix stickers to bins but he did not know whom at SCDC to contract. **ACTION: Honorary Clerk.** The Honorary Clerk pointed out that the reinstatement of the white lines on Crown Corner sanctioned by Councillor Stephen Burroughes had not yet been done. **ACTION: Honorary Clerk.**

5. Planning

(1) The Chairman reported that he had attended a meeting relating to the planned "level 3" consultation. It seemed that the developers had taken some note of issues arising in the earlier stages of consultation process but, as yet, there are no details. (2) The Chairman also reported that UKPN proposed to install a three metre high communications mast near the solar farm on Parham Airfield so that details of the output of the installation could be reviewed by UKPN. The Honorary Clerk reported that the planning authority had told him that the erection of the mast constituted permitted development. The Chairman pointed out that UKPN required his consent and he would be considering UKPN's proposal. (3) The Honorary Clerk also reported that the Woodland Trust were planning to thin out some of the woods at the Pound Farm site. This would involve the creation of a new (but temporary) access for contractors. This too was permitted development.

6. Vacancies

The Honorary Clerk pointed out there were two vacancies, one arising on the retirement of Peter Lincoln after service exceeding 25 years. The parish council agreed that Peter's service was exemplary. Moving on, the Honorary Clerk reported that Sasha French met the electoral requirements and willing to join the parish council. He was instructed to make the necessary arrangements to co-opt Sasha French. **ACTION: Honorary Clerk.**

7. Data protection

A new regime would take effect in 2018 which would require the establishment of a much tighter approach to the personal data of individuals. **ACTION: Working with Elaine Lewis and taking advice from Community Action Suffolk, SALC and other appropriate sources, the Honorary Clerk would devise some policies and procedures to achieve compliance with the new rules.**

8. Finance

The Honorary Clerk gained approval got the following expenditure: hire of hall for this meeting at going rates; cost of web-hosting by Community Action Suffolk - £60; 30mph roundels - £56.16

He also reported that he had liaised with Bay-wa, the operators of the solar farm on Parham Airfield and recently agreed the amount of community benefit now due. This was £5,375 and the sum had been invoiced. It was felt that there should be a discussion about this at a meeting in early 2018. **ACTION: Honorary Clerk to add this item to the agenda of that meeting (and to give some publicity to that meeting beyond that required by local government law.**

9. Trees

The Chairman and his father had sourced a tree. It was agreed that the tree should be planted (fairly soon) near one of the entrances to the village and in a place that it be enjoyed by electors and their families. The money allocated for a tree from the Non-Ecclesiastical Charity should be (politely) not drawn upon. **ACTION: Chairman.**

10. Defibrillator

The Honorary Clerk reported that he had recently been contacted by the suppliers with advice that the defibrillator should be routinely checked. In most cases this was a quick visual check of the lights on it. He felt that some of the checks should be noted or recorded - perhaps once a month. This was agreed. Perhaps members would check on arriving or leaving the hall? In addition, there was the issue of poor mobile reception in Low Road. There should a notice near the machine saying that neighbours would be willing for emergency calls to be made from their houses. This willingness would have to be checked. **\$\$\$112.**

11. Butchers Field

An elector had kindly been making regular, written reports on the play equipment and the area generally. Edward Benson had provided extra sand for the sandpit. Presently, there was no cover but there were few houses nearby with cats.

12. Emergency preparedness

The Honorary Clerk outlined the advisability of being prepared for the consequences of winter weather: having torches and batteries ready; staying indoors unless it is safe. There were useful information leaflets in the church porch, the telephone box and the village hall. These were available also from the Honorary Clerk. This was endorsed by the parish council's adviser on emergency preparedness. In addition, once it was safe to do so, fit members of the community should help those members who were in difficulties or infirm.

13. CATS

No one from CATS was available this evening. The Honorary Clerk would arrange for someone to attend a meeting in 2018. **ACTION: Honorary Clerk.**

14. SUMA

Edward Benson would work with all relevant parties to arrange deliveries and payment and report to a future meeting. Duncan McIver, Chairman of the Village Hall Committee, kindly said that the shed at the rear of the hall (now an especially robust building) would be available to accept deliveries.

15. Meetings for 2018

The Honorary Clerk would discuss dates with the Village Hall Booking Secretary and agree such dates with members. **ACTION: Honorary Clerk.**

16. Compost

The Honorary Clerk reported that he had spoken with his opposite number in Parham who had stated that the compost piled up just off the airfield road was for the use of electors in each of Parham and Great Glemham.

17. Any other business

The Honorary Clerk reported that from January 2018 the mobile library would (once again) serve the village. The first date was on 10 January at 3:45. Further details would be included in *Ebb & Flow*.

NA Redman, Honorary Clerk 7 December 2017