

GREAT GLEMHAM PARISH COUNCIL

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MINUTES OF THE 235th EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Held by Video Conferencing on Thursday 15 October 2020 at 7.00 pm

Present: Cllr Gathorne-Hardy (Chair); Cllrs Beaumont, Cross, Debenham, French, Lissaman, Mercer & Runnacles.

1. **Welcome**

The Chair welcomed everyone to the 235th meeting of the Parish Council being an extra meeting instigated due to a planning application received. The Virtual Meeting Protocol was briefly summarised whereby hands are shown for voting purposes or if a person wishes to speak.

2. **Apologies for Absence**

No apologies were offered.

3. **Declarations of Interest and Dispensations**

Members were reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office. The Chair and Cllr French both declared a pecuniary interest in the planning application to be debated and were granted dispensation to participate in the discussion.

4. **Vacancies**

There are still 3 vacancies on the Parish Council which have been advertised. Some interest has been shown but not final as yet.

5. **Minutes of last meeting**

The minutes of the meeting of 9 September 2020 were unanimously approved for signing remotely by the Chair and scanning back to the clerk. Any outstanding matters will be dealt with at the main December meeting of the Parish Council.

6. **Public Forum**

Members of the public present – there were no members of the public present to raise any questions. Members of the public questions received from those not present – none submitted to the clerk.

7. **To consider matters relating to planning for Great Glemham**

a) The following application was discussed: DC/20/3871/FUL – Demolition of existing garage and stable outbuildings, subdivision of plot, and erection of new detached infill dwelling @ Meadow Cottage Low Road The Parish Council voted unanimously to support the application subject to the following comments: -

1) The Site location plan itself is incorrect with 2 errors which we believe should be corrected before the application is approved by East Suffolk District Council (ESDC). There is a long narrow red line indicating the site extending to the left of the property and a triangular extension to the boundary line at the right-hand side where it meets the Village Hall site. The land registry documents show the boundary line as a basic square without the aforesaid extensions to the line. There is a bench and notice board where this triangular point is shown and would impact heavily on the Village Hall.

2) There are various concerns under Policy SCLP5.7 Infill and Development as follows: Whilst the property falls just outside of the Conservation Area, it is very near the heart of the village and is therefore inherent to the look of the village. All new properties built in the village have hedge screening as standard. This proposes to remove the front hedge and replace it with a post and rail fence which is out of character with the street scene. It is our preference that the natural hedge at the front is retained and only the minimal amount removed to allow for the visibility splay for access. The boundary hedge adjacent to the village hall must be retained in full. We consider there is insufficient parking space in the proposal for the scale of the property. Car parking will be very tight and may become problematical. With that in mind, we would seek reassurance that the owners do not park on the Low Road outside of the property or in the Village Hall Car Park which is adjacent to the property.

b) There were no planning determinations received from ESDC.

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8. Finance

a) The following BACS payments were made since the last meeting:

£ 257.49 17/9/20 – Community Action Suffolk re Insurance renewal

The Chair signed the payment authorisation slip for the above payment remotely and will email to the Clerk for our records.

b) The following monies have been received since the last meeting: -

£2472.50 30/9/20 - 2nd Installment of precept from East Suffolk District

9 New Website

Cllr Lissaman confirmed he had started to add in more content to the new site and apologised for the obvious delays which are causing concern to the Clerk. He explained there are 2 types of content – pages and posts and briefly detailed the difference between them. It was agreed that training was required by all those needing to use the new site despite assurances Wordpress sites are very easy to use. The Clerk still expressed concerns over the Accessibility aspect of the new site.

The basic users identified as Parish Council, Village Hall, Church, Sizewell, Plastic Champions, Gt Glemham Trust, Footpaths, Butchers Field. Note some of these will be updated by the same volunteer. It was agreed that a Dining and Accommodation page is required on the site. We must be wary of too many users - not everyone will be aware of the implications of the accessibility regulations and we do not want to have to correct entries as a result.

Action: Cllr Lissaman to arrange a 1-hour Zoom training session for the website for all those in need

Action: Clerk to identify the 3 or 4 most common tasks the various users will need to know how to carry out and send these to Cllr Lissaman for him to include in the training session

10. War Memorial

A quote has been received for £600 to refurbish the war memorial (WM) in time for Remembrance Sunday. There is currently £360 in the funds held by the Parish Council, raised by volunteers some years ago. It was unanimously agreed to use these funds and pay for the balance from the Solar Fund. This will tidy up the accounts by bringing the balance to Nil. Any future work required can be considered for allocating out of the Solar Fund.

Action: Clerk to inform the Church representative so work can proceed in time for Remembrance Sunday

26. Next meeting

Date of next meeting is Wednesday 9 December at 7pm. This will be a remote Zoom meeting.

The meeting closed at 8.22 pm