

## GREAT GLEMHAM PARISH COUNCIL

### Minutes relating to the 2015 annual meeting and the 216th meeting held in Great Glemham Village Hall on 18 May 2105 starting at 7:30pm

**PRESENT:** Jennifer Beaumont; John Cross; Karen Debenham; Argus Gathorne-Hardy; (after co-option) Stephen Kite; Elaine Lewis; Peter Lincoln; Diane Minns; Nicholas Redman (Honorary Clerk); Mark Runnacles. **IN ATTENDANCE:** Around five electors, Mr Richard Andrews (the prospective licensee of the Crown Inn) and Mr Jason Gathorne-Hardy of Great Glemham Farms. **APOLOGIES:** Duncan McIver (family illness); Councillor Stephen Burroughes (commitments to other parishes holding annual meetings); PCSO Mann (work commitments). **DECLARATIONS OF INTERESTS:** The following local non-pecuniary interests were declared. In relation to membership of the Friends of Butchers Field - Jennifer Beaumont, Argus Gathorne-Hardy (as landowner); Peter Lincoln; the Honorary Clerk. In relation to the Ladies Club - Jennifer Beaumont; Diane Minns. In relation to the village hall committee - Jennifer Beaumont; Peter Lincoln.

#### ANNUAL MEETING:

**Election of Chairman:** Argus Gathorne-Hardy was proposed as the Chairman by Elaine Lewis and seconded by Peter Lincoln. There were no other proposals and so Argus Gathorne-Hardy was elected Chairman for the 2015/2016 administrative year.

**Minutes:** The minutes of the 2014 annual meeting were approved and the Chairman signed the copy in the minute book as a true record.

**Co-option:** It was agreed that Stephen Kite should be co-opted as a member of the parish council. Having signed the necessary forms, he joined the parish council.

**Appointments:** The following appointments were confirmed: **Responsible Financial Office and Honorary Clerk** - Nicholas Redman; **Internal Auditor** - Mr Hugh Gathorne-Hardy; **Highways Officer** - Jennifer Beaumont; **Transport Officer** - Duncan McIver; **Village Hall Liaison Officer** - Duncan McIver; **SALC representative** - Elaine Lewis; **Site management at Butchers Field** - Mr Simon Beaumont; **Adviser on Emergency Preparedness** - Mr Patrick Wilson; **Website and Transparency Code manager** - Mrs Rosemary Lincoln; **Trustee of Non-Ecclesiastical Trust** - the Honorary Clerk.

**Reports:** The following reports were made: **Chairman:** Copy appended. **Police:** The Honorary Clerk summarised that there were two recorded offences in the parish from 1 May 2014 to 30 March 2015 (one "domestic non-crime" and one theft). **Suffolk County Council:** The Honorary Clerk summarised a report sent to him earlier by Councillor Burroughes. **Butchers Field:** The Honorary Clerk thanked Mr Simon Beaumont for all his work on Butchers Field and stated that the friends had resolved not to use the surplus funds of around £1,450 for extra equipment but as a reserve for repairs and replacement of equipment. **K6 telephone kiosk:** Mrs Nicola Redman reported that that the childrens' bookswap was still running and that other events were being considered to coincide with the September art show in the church. A pane that had been broken by a stone being thrown up by a passing vehicle had been kindly replaced by Mr David Lewis. **Crown Inn:** Mr Richard Andrews reported that he and his partner had taken a one year lease of the Crown with a view to taking a longer term interest if they were successful in re-building the business; he was a chef and planned a short menu of reasonably priced meals; he thanked those residents who had helped tidy up the gardens and planned a "meet and greet" session for local people on 29 May with a formal opening on 31 May. **Great Glemham Farms:** Mr Jason Gathorne-Hardy reported that he had raised with the contractors issues arising from the sugar beet harvest and issues regarding spraying; he had also arranged for the contractors to re-set timers on the gas guns installed in the pea fields; the landscape management at the solar farm had proved to be successful. **SALC:** John Cross reported on supposed improvements in effecting road repairs, finance-driven reforms to local policing which were likely to result in smaller police stations being closed and encouragement being given to parish councils to register "non-designated heritage assets" with SCDC. **School trust:** Mrs Nicola Redman reported that, in line the trust's priority to support pupils at "milestones" in formal education, grants had been awarded to two starters at primary school, one starter at secondary school and secondary school leaver, though

one individual grant had been made as well. **Parham composting plant liaison:** Mr Patrick Wilson outlined a general improvement in the control of odours (filters were now routinely replaced) and that the next meeting of the liaison group was due to be held on 2 July. **Non-Ecclesiastical Charity:** The Honorary Clerk reported that all available income, £245.55 was given to support the playing of table tennis in the village hall it being noted that a proposed new table would become a village hall asset. **Emergency preparedness:** Mr Patrick Wilson reported that all spent fuel had been removed from the Sizewell A site which had reduced the size of the danger zone.

**Electors' concerns:** None was raised.

#### **216th MEETING:**

**Minutes:** The minutes of minutes of the 215th meeting on 6 March 2015 were approved and the Chairman signed the copy appended to the minutes book as a true record.

**Action points:** The Honorary Clerk noted that action points from 215th meeting and special meeting on 6 February 2015 had been dealt with: Mrs Rosemary Lincoln had agreed to see that material supplied to her by the honorary clerk would be posted on the parish website in compliance with the Transparency Code; Peter Lincoln had arranged for Fram Broadband to install wi-fi at the village hall and the system was to become fully operative shortly.

**Vacancies:** The Honorary Clerk pointed out that, after Stephen Kite's co-option, there remained one vacancy and that there was a 35 day window from the election date (7 May) in which co-options could take place without the need to post notices and so on. **ACTION:** All to consider electors who may be willing to join the parish council.

**Highways:** Jennifer Beaumont reported that some of the ruts at the sides of the road over Parham Airfield had been repaired - but others had not. She would liaise with SCC about this and about damage to Low Road near Pound Farm Corner. **ACTION:** Jennifer Beaumont.

**Sizewell C:** John Cross reported that the Sizewell C liaison group was probably unlikely to meet in the near future whilst the issues with its reactor in Flamanville were being investigated.

**Finance and governance:** The Honorary Clerk outlined the parish council accounts. The parish council made the resolutions required by the external auditors. Approval was given to the following expenditure: election costs - likely to be around £125 and so within budget; hall hire for meeting of Butchers Field Friends meeting on 25 March and this meeting at going rates; subscriptions - £123 for SALC, £30 for Community Action Suffolk; reimbursement of expenditure on fuel for mower for use on Butchers Field.

**Planning issues:** The Honorary Clerk reported that the planning authority had allowed the payment of planning application fee for the proposed new shed in the village hall to be made by the parish council at the lower rate of £97.50.

**Solar park funds:** After discussion the following sums were approved: £1,100 for contribution to cost of new village hall shed; £97.50 for reduced planning application fee for erection of such shed; £500 for church repairs; £1,100 for agreed contribution to celebration of village hall centenary; £950 for goalpost for Butchers Field; £100 for contribution to permanent Magna Carta exhibition in Framlingham library; £500 towards new and additional tents and gazebos for use by village hall/Butchers Field, etc; £130 for speakers' fees and other costs of the Ladies Club. **ACTION:** Honorary Clerk to make payments at appropriate times.

**Next meeting dates:** 217th - 18 September 2015; 218th - 27 November 2015.

Meeting closed at 8:40pm.

*NA Redman, Honorary Clerk 22 May 2015*