

GREAT GLEMHAM PARISH COUNCIL

Caroline Emeny
Parish Clerk
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c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

PARISH COUNCIL MEETING

Monday 10th December 2018 in the Village Hall at 7.00 pm

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below

The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

- 1** Welcome and Apologies for Absence
To welcome the new clerk. To receive and consider acceptance of apologies for absence
- 2** Declarations of Interest and Dispensations
 - 2.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office
 - 2.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate
- 3** Public Forum
 - 3.1 To receive reports from County Councillor Stephen Burroughs, District Councillor Carol Poulter and the report on behalf of Great Glemham Farms (GGF)
 - 3.2 The opportunity for members of the public to bring matters to the Parish Council's attention subject to a maximum of 15 minutes overall
- 4** Minutes of the Previous Meetings
 - 4.1 To consider acceptance and signing of the minutes of the special meeting of 9 August 2018
 - 4.2 To note matters arising from the minutes of that meeting not covered elsewhere on this agenda
- 5** Vacancies and number of elected Councillors
To note there are 9 elected members according to the website, therefore 3 vacancies. To note the legal process to reduce the number of Councillors
- 5** Suffolk Highways, Speeding and Road Related Issues
 - 5.1 To consider a Speed Indicator Device (SID) and entrance fencing to the village paid for from Solar Funds
 - 5.2 White lines repainting at junction Low Road / Chapel Lane – still o/s report no 00211921 24/6
- 6** Sizewell C update
- 7** Parham Composting Plant update
- 8** Planning
 - 8.1 To consider the following planning applications:

Ref	Location	Details
No notifications received since the last meeting		

- 8.2. To note any planning determinations received.

Ref	Location	Details
No determinations received since the last meeting		

- 8.3 Any other planning matters that require urgent attention or for information
- 9** General Data Protection Regulations (GDPR) and Policies review – Update by clerk. Review of email addresses. Initiation and review of the first trench of policies as required under GDPR regs
- 10** Financial Matters
 - 10.1 To approve the following payments:

Amount	Payee	Details
£139.00	A Gathorne-Hardy	Reimbursement re laptop for clerk
£314.36	Community Action Suffolk	Annual Insurance premium renewal

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- 10.2 To note receipt of the following monies: 2nd part of precept of £812.50 received end September
10.3 To review the bank mandate and letter giving the clerk authorization to query transactions
10.3 To start budget preparation for 2019/2020
11 **Correspondence** - To note the following items of correspondence received since the last meeting and agree action where appropriate:

Date Received	From	Details	Fwd
30 Nov 18	Resident	Email requesting Crown House B&B signage to be considered	
12 Nov 18	Resident	Email requesting P.C. take up with the Trustees the removal of himself from the Charity Commission website due to his standing down some 2 years ago	

- 12 **Matters for information**
Any urgent matters brought by the Chairman, Councillors or Clerk.
13 **Date of next meeting** – to be agreed

Signed: *Caroline Emeny*, Clerk, Great Glemham Parish Council
T: 01986 798422

Dated : 5th December 2018